

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 13
11900 Cypress North Houston
Cypress, Texas 77429-5948
281 894-0151

MEETING AGENDA

Monday, April 22, 2019, 7:30 P.M.

Call to Order
Information Items:

- A. Fire Department Report
- B. Staff Report
- C. Treasurer Report
- D. Public Comment
- E. Any additional business that may come before the Board.

Action Items:

- 1. To review, discuss and take action regarding matters related to the public relations of the District and receive a report from Touchstone District Services.
- 2. To discuss and take action on matters concerning the Sales Tax Election.
- 3. Review, discuss and take action on filling 1 Firefighter position.
- 4. To accept the 1st Quarter 2019 Investment Report as presented.
- 5. To accept the Cypress Creek Volunteer Fire Department audit report.
- 6. To review, discuss and take action on granting exemptions for 2019.
- 7. To review, discuss and approve upcoming Purchase Orders.
- 8. To review, discuss and approve 2020 banquet and deposit amount.
- 9. To review, discuss and take action regarding any needed repairs or improvements related to the operation of the District fire stations or equipment.
- 10. To approve the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251.
- 11. To review and approve expense reimbursements and Training including the SAFE-D Annual Conference & webcasts, continuing college education credits and online training classes for Commissioners and Employees.
- 12. To pay District bills and consider approval of the List of Checks Issued which includes disbursements as approved separately; ACH withdrawals and transfers for payroll processing; TCDRS retirement plan; and operating expenses as well as any other checks that are presented at the meeting.
- 13. To review and approve the Harris County E.S.D. No. 13 Financial Statements of March 31, 2019, as presented.

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14. To consider approval of the minutes from the meeting March 25, 2019.
15. To review, update, and approve personnel matters and policies which may include, rates, benefits, hours, paid time off, sick pay, and holiday pay.
 - a. Update on Uniformed Salaried Non-Exempt Pay and Leave
16. To discuss and take action on meeting date for the monthly ESD meeting in May 2019.
17. To review, discuss and take action on any District matters which need to be included on the May 2019 meeting agenda.
18. To review, discuss and take action regarding the sale of the Huffmister property presented by Brad Dill of BD Realty.
19. To review, discuss and take action regarding the purchase of property for a new Fire Station.
20. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.
21. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
22. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

Adjourn.