

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 13
11900 Cypress North Houston
Cypress, Texas 77429-5948
281 894-0151

MEETING AGENDA

Monday, July 23, 2018, 7:30 P.M.

Call to Order

Information Items:

- A. Fire Department Report
- B. Staff Report/Transmittal of 2017 Audit and Treasurer's bond to Commissioners Court
- C. Treasurer Report
- D. Public Comment
- E. Any additional business that may come before the Board.

Action Items:

- I. To accept the final copy of the HCESD13 2017 Audit Report.
- II. To review and accept an updated budget for 2018.
- III. To review and accept the 2018 2nd Quarter Investment Report as presented.
- IV. To consider payment to Capital One for Station 21 Remodel loan as invoiced.
- V. To review, discuss and take action regarding entering into an agreement with Global Traffic Technologies, LLC for the provision, installation and acquisition of traffic preemption equipment.
- VI. To review, discuss and take action regarding leasing a vehicle to Emergency Ministries.
- VII. To receive a report from Joiner Architects related to architectural and engineering services provided to the District and to review, discuss and take action on Station 21 renovation matters and payment applications.
- VIII. To review, discuss and take action for Hurricane Harvey mitigation.
- IX. To review, discuss and take action regarding any needed repairs or improvements related to the operation of the District fire stations or equipment.
- X. To consider payment to Cypress Creek VFD:
 - a. Monthly reimbursement.
- XI. To consider approval for payment to Coveler & Peeler, P.C. for professional services as invoiced.
- XII. To review and approve expense reimbursements and Trainings including the SAFE-D Annual Conference & webcasts, continuing college education credits and online training classes for Commissioners and Employees.

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Meeting Agenda July 23, 2018 continued

- XIII. To pay District bills and consider approval of the List of Checks Issued which includes disbursements as approved separately; ACH withdrawals and transfers for payroll processing; TCDRS retirement plan; and operating expenses as well as any other checks that are presented at the meeting.
- XIV. To accept Harris County E.S.D. No. 13 Financial Statements of June 30, 2018 as presented.
- XV. To consider approval of the minutes from the meeting June 25, 2018.
- XVI. To review, update, and approve personnel matters and policies which may include, rates, benefits, hours, paid time off, sick pay, and holiday pay.
- XVII. To review, discuss and take action on any District matters which need to be included on the August 2018 meeting agenda.
- XVIII. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.
- XIX. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
- XX. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
- XXI. To take action considered as a result of executive session.